

DEVON & SOMERSET FIRE & RESCUE AUTHORITY
(Annual Meeting)

26 May 2016

Present:-

Councillors Healey (Chair), Burridge-Clayton, Bown, Ball, Chugg, Coles, Colthorpe, Dyke, Eastman, Edmunds, Greenslade (Vice-Chair), Hendy, Hill, Knight, Julian, Leaves, Radford, Randall Johnson, Redman, Riley, Thomas, Wheeler, Woodman and Yeomans.

Apologies:-

Councillors Ellery and Way

DSFRA/1 **Election of Chair**

Councillor Eastman **proposed** (with Councillor Greenslade seconding) that Councillor Healey be appointed Chair. There being no further proposals, it was **RESOLVED** that Councillor Healey be appointed Chair of the Authority until its Annual Meeting in 2017.

DSFRA/2 **Minutes**

RESOLVED that the Minutes of the budget meeting held on 19 February 2016 be signed as a correct record.

DSFRA/3 **Election of Vice-Chair**

Councillor Healey **proposed** (with Councillor Thomas seconding) that Councillor Greenslade be appointed Vice-Chair. There being no further proposals, it was **RESOLVED** that Councillor Greenslade be appointed as Vice-Chair of the Authority until its Annual Meeting in 2017.

DSFRA/4 **Review of Constitutional Framework Documents**

The Authority considered a report of the Clerk to the Authority (DSFRA/16/10) on the outcome of the most recent review of the Authority's constitutional governance framework documents (Standing Orders, Financial Regulations etc.).

The only change proposed at this time was to the Authority's Approved Scheme of Members Allowances, specifically in terms of attendance at the Local Government Association annual fire conference. Other than that, the other documents were considered still fit for purpose albeit that they would continue to be subject to ongoing review and amendment as and when required.

RESOLVED

- (a). that the Authority Approved Scheme of Members' Allowances be amended, in so far as attendance at the Local Government Association annual fire conference, to provide for attendance by the Authority Chair and Vice-Chair and two other Authority Members, as developmental opportunities;
- (b). that, subject to (a) above, the constitutional governance framework documents as identified at paragraph 1.1 of report DSFRA/16/10 be endorsed.

Schedule of Appointments to Committees, Outside Bodies Etc.

The Committee considered a report of the Clerk to the Authority (DSFRA/16/11) on appointments to the Authority's committees and to outside bodies for the forthcoming (2016-17) municipal year.

RESOLVED

- (a). that, in accordance with Standing Orders, appointments be made to Committees etc. for the forthcoming (2016-17) municipal year as shown below, the term of office to be until the Authority's Annual Meeting in 2017:
- Audit & Performance Review Committee**
Councillors Coles, Edmunds, Healey, Radford, Randall Johnson, Riley and Way.
- Community Safety & Corporate Planning Committee**
Councillors Bown, Colthorpe, Eastman, Ellery, Hill, Leaves and Redman.
- Determinations & Dispensations Committee**
Councillors Bown, Coles, Edmunds, Randall Johnson and Wheeler.
- Human Resources Management & Development Committee**
Councillors Bown, Burridge-Clayton, Chugg, Julian, Knight, Thomas and Wheeler.
- Resources Committee**
Councillors Burridge-Clayton, Chugg, Dyke, Greenslade, Hendy, Thomas and Yeomans.
- Capital Programme Working Party**
Councillors Ball, Bown, Greenslade, Randall Johnson and Woodman.
- Equality & Diversity Member Champion**
Councillor Randall Johnson.
- Climate Change & Sustainability Member Champion**
Councillor Woodman.
- (b). that the appointment of Mr. David Watson as the Authority's Independent Person as required by the procedures introduced by the Localism Act 2011, for a further twelve months until the Authority's Annual Meeting in 2017, be confirmed;
- (c). that appointments be made to Outside Bodies as shown for the forthcoming (2016-17) municipal year, the term of office to be until the Authority's Annual Meeting in 2017 unless otherwise indicated:

LOCAL GOVERNMENT ASSOCIATION (LGA)**(i) Fire Commission**

Authority Chair and Councillor Ellery.

(ii) General Assembly

Authority Chair (exercising 2 Service and 1 Corporate votes; Councillors Dyke, Randall Johnson and Wheeler (each exercising 1 Service vote).

DEVON STRATEGIC PARTNERSHIP BI-ANNUAL WORKSHOP

Councillor Radford.

SOUTH WEST COUNCILS

Authority Chair.

SOUTH WEST PROVINCIAL COUNCIL

Chair of the Human Resources Management and Development Committee (once appointed).

- (d). that the revision to the terms of reference of the Resources Committee as set out at paragraph 3.5 of report DSFRA/16/11 (and required as a consequence of the adoption in the previous municipal year of revised Contract Standing Orders) be endorsed;
- (e). that, subject to (d) above, the terms of reference for the Authority's committees etc., as set out in Appendix B to the report, be approved.

DSFRA/6

Draft Calendar of Meetings 2016-17

The Authority considered a report of the Clerk (DSFRA/16/12) to which was appended a draft Calendar of Meetings for the forthcoming (2016-17) municipal year.

RESOLVED

- (a) that the June 2016 meeting of the Human Resources Management & Development Committee be held on **Friday 24 June 2016** (not Wednesday 22 June 2016 as per the draft Calendar);
- (b) that, subject to (a) above, the draft Calendar be approved.

The meeting started at 10.00 am and finished at 11.00 am